

## **Executive, Enterprise Risk Management**

### **Responsibilities:**

- Assist in the development of Risk Scorecards.
- Assist in the development of ERM Risk policy, guidelines and procedures, and its annual review to ensure continued relevancy and effectiveness.
- Conduct risk assessment for Departments on periodic basis.
- Analyse and consolidate risks for the purpose of facilitating Corporate risk assessment.
- Support the maintenance of ERM Risk Register to track the significant risks identified and monitor status updates of risk mitigation plans.
- Assist in the preparation of Board papers for quarterly ARMC/Board meetings.
- Assist in the implementation of ERM initiatives and programmes.
- Conduct risk awareness trainings to staff in building a risk practicing culture.
- Perform research and benchmarking against industry risk practices.

### **Requirements :**

- Bachelor's Degree/ Professional Qualification in Accounting/ Risk Management/ Finance/ Economics or equivalent.
- Minimum 1 year working experience in risk management or internal audit.
- Experience in handling risk system will be an added advantage.
- Positive attitude and willingness to learn new skills and knowledge.
- Strong written and verbal communication skills.
- Professional working attitude, team player and ability to meet deadlines.
- Good interpersonal, communication, analytical and report writing skills.